

OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
23 February 2017	DCH – Annual Update O&S.70/16	<p>In response to a request, Mr Crawford also agreed to circulate the DCH ward by ward renovations programme to local Members;</p> <p>In response to a specific query relating to the process of bidding for off-site Section 106 contributions towards affordable housing provision, it was agreed that a written response would be provided outside of the meeting.</p>	<p>Marie Gane (DCH)</p> <p>Alex Rehaag</p>	
23 February 2017	Empty Homes Strategy Update O&S.71/16	<p>As part of the review into the Council's approach to empty homes, a Member asked that the statement in relation to the Empty Dwelling Management Order (EDMO) be updated. This update was necessary to reflect the fact that legislation had since changed whereby an EDMO could only now be served when a property had been empty for over two years;</p> <p>With regard to officer costs to administer the Strategy, officers promised to provide a detailed breakdown to an interested Member outside of this meeting.</p> <p>RESOLVED That officers be tasked with reviewing the Empty Homes Strategy as soon as is practically possible and the approach to dealing with empty homes as a means of meeting the wider housing need be endorsed.</p>	<p>Ian Luscombe</p> <p>Ian Luscombe</p> <p>Ian Luscombe</p>	
23 February 2017	Street Naming and Numbering Briefing Paper O&S.72/16	A number of Members were of the view that the current approach to Street Naming and Numbering was lacking reference to the role of elected Members during the consultation process. Furthermore, some Members cited their examples of specific	Kate Hamp	

		<p>instances when this policy was not being adhered to. In light of these concerns, Members requested that the policy be reviewed and updated before being presented back to the Panel at its June 2017 meeting;</p> <p>In light of the frequency of these meetings, a Member was of the view that providing town and parish councils with only 21 days to consider a street name was unreasonable. Since most town and parish councils met on a monthly basis, the Member felt that a 38 day time window would be more reasonable;</p> <p>Having questioned why apostrophes were not permitted in street names, officers committed to providing a response to this query outside of the meeting.</p> <p>RESOLVED That the current Street Naming and Numbering Policy be reviewed and updated before being presented back to the Panel meeting in June 2017.</p>	<p>Kate Hamp</p> <p>Kate Hamp</p> <p>Kate Hamp</p>	
23 February 2017	Transitional Resources Quarterly Monitoring Report O&S.73/16	<p>RESOLVED That the Panel acknowledge the action that has been taken and welcome the service improvements that have been made to date.</p>	Steve Mullineaux	
23 February 2017	Quarterly Performance Measures O&S.74/16	<p>With regard to the figures and comments in the performance reports, the Panel expressed its frustration that the information contained was (in some instances) both out of date and not cross referenced between the figures and supporting comments;</p> <p>At the request of the Chairman, the Human Resources Community Of Practice Lead provided an explanation for the marked increase in both short and long-term sickness absence. Following this update, the Panel requested that it receive a more detailed update on sickness</p>	<p>Jim Davis</p> <p>Andy Wilson</p>	

		<p>absence at its meeting in June 2017.</p> <p>RESOLVED That the performance levels against target communicated in the Balanced Scorecard and the performance figures in the background and the exception report be noted;</p>	Jim Davis	
23 February 2017	<p>Task and Finish Group Updates (a) Dartmouth Lower Ferry O&S.75/16(a)</p>	<p>RECOMMENDED That the Executive be RECOMMENDED that the service solution at Appendix B of the presented agenda report be supported, subject to the outcome of the current formal union consultation.</p>	Helen Dobby	
23 February 2017	<p>Task and Finish Group Updates (b) Waste and Recycling O&S.75/16(b)</p>	<ul style="list-style-type: none"> o The In-cab project for domestic and trade waste was in operation and was working well. Moreover, it was intended that a demonstration would be arranged for all Members in due course; o In respect of the round review, the Panel was reminded that Phase 1 had been closed down and, as part of Phase 2, the Group was specifically looking at the previous work that had been undertaken and how the Council collected its food and garden waste. The Group had already identified that this was a particularly complicated issue and there would be an informal Member Briefing scheduled in due course on this matter; o With regard to instances of fly-tipping, a Member questioned whether the recycling sacks could be barcoded to act as a deterrent. In reply, a commitment was given that this (and the potential for messages to be included on the sacks) would be considered by the Group; o It was intended that the Group would present a detailed report to an 	<p>Helen Dobby</p> <p>Helen Dobby</p> <p>Helen Dobby</p> <p>Helen Dobby</p>	

		upcoming Panel meeting.		
23 February 2017	Task and Finish Group Updates (c) Events Policy O&S.75/16(c)	<p>The Group Chairman informed that the consultation exercise would include all original responders being written to and all Members, town and parish councils and identified event organisers would be included in this process. The Panel questioned the need for the Events Task and Finish Group to be reconvened and concluded that it would be more appropriate for responsibility to be given to the Group Manager – Business Development, in consultation with the Chairman of the Group, to prepare the Policy for a future Executive meeting.</p> <p>It was then:</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That the suggested principles for the revised Events Policy and consultation process (as detailed in section 3 of the presented agenda report) be approved; 2. That the Group Manager – Business Development, in consultation with the Chairman of the Events Task and Finish Group, be tasked with preparing an Events Policy based on these recommendations for approval at the next Executive meeting after the consultation period is completed; and 3. That, once live, the Policy be reviewed annually, with the fees levied being reviewed as part of the regular Fees and Charges setting process. 	Darren Arulvasagam	
23 February 2017	Draft Annual Work Programme O&S.76/16	It was requested that the Work Programme for the July 2017 Panel meeting include an agenda item relating to an update on the Council's Emergency Planning arrangements.	James Kershaw	